



NOTICE TO PROCEED

29 SEPTEMBER 2023

KLEAL ENTERTAINMENT PRODUCTION

B15 L20 San Francisco Street,
Cortijos De San Rafael, Brgy.
San Rafael Rodriguez, Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Event Management / Service Provider for the Employees' Family Festival – OCM for City Mayor's Office** under **Purchase Request No. 100-23-09-2024**, covered by Contract No. ~~100-23-09-2024~~ has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

For **NICO ALDUESO**

Conforme: **JOSE CHRISTOPHER A. LEAL**
Authorized Representative
KLEAL ENTERTAINMENT
PRODUCTION

Date: 09-29-23